

COUNTY COMMISSION RECORD, CAMDEN COUNTY, MISSOURI

Tuesday 02/04/2025

The Camden County Commission met with Presiding Commissioner Ike Skelton, First District Commissioner James Gohagan, and Second District Commissioner Steve Dougan.

Meeting Agenda

Commissioner Gohagan made a motion to approve today's agenda. Commissioner Dougan seconded the motion. The motion passed by vote: Commissioner Gohagan (aye) and Commissioner Dougan (aye). Session opened at 10:00 A.M.

Prior Minutes

Commissioner Dougan made a motion to approve January 29, 2025 meeting minutes. Commissioner Gohagan seconded the motion. The motion passed by vote: Commissioner Dougan (aye) and Commissioner Gohagan (aye).

New Business

Pass-thru for funding of CCAYEC grant money- \$500,000.00- There was some confusion with disbursement of the funds, so Treasurer Kendra Hicks prepared a letter of explanation regarding how the pass-thru funding agreement was supposed to work, and requested the commission sign acknowledging their understanding of disbursing the \$500,000.00. Commissioner Gohagan made a motion to sign the letter acknowledging fund payout to CCAYEC for \$500,000.00. Commissioner Dougan seconded the motion. The motion passed by vote: Commissioner Gohagan (aye) and Commissioner Dougan (aye).

(See letter of explanation on next page)

KENDRA HICKS
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January 29, 2025

On 1/13/25 the Camden County Collector's Office received \$500,000 from Department of Agriculture for a grant for Camden County Ag & Youth Enrichment Council (CCAYEC). The state sent the money to the Collector's Office in error and wasn't discovered until 1/21/25, which then the Collector transferred the money to the Treasurer's Office.

The County Auditor's Office was reaching out to the Department of Agriculture to get information about the grant. Revenue and expense codes were set up on 1/27/25 for the Treasurer's Office to receipt in and disburse the grant money. Normally grant money has to be disbursed within 3 business days.

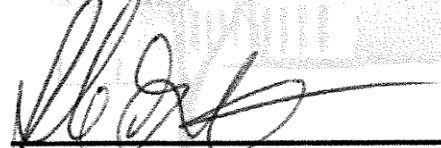
On 1/28/25 an employee in the Treasurer's Office receipted the money in and then issued a check to CCAYEC for the full \$500,000 as listed on *page 1* of the grant paperwork. Laura Burns, Co-Chair, from CCAYEC picked the check up and apparently went directly to the bank to deposit it. (Check# 54206)

My employee entered the invoice into BS&A to pay the grant money out, but did not input it so that the County Commission and Auditor could approve it to be paid.

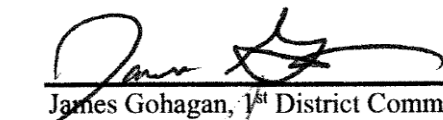
It was then discovered later that afternoon that the County should have only paid CCAYEC \$480,000, as listed on *page 2* of the paperwork. The state admitted they should have only sent \$480,000, not the full \$500,000 at this time. Laura Burns verbally said they could pay the County back \$20,000 for the error if need be.

Attached is an email from Kristi Naught, General Counsel at MO Department of Agriculture, saying that she does not think any funds need to be returned or moved around, but that CCAYEC needs to be aware there has to be a match approved by the state before spending the remaining \$20,000.


At this time, I am requesting that the County Commission acknowledge that the \$500,000 was paid to CCAYEC, as was approved by Ike Skelton on 12/5/24 on the Memorandum of Agreement between Department of Agriculture, Camden County, and CCAYEC. Please sign below as agreeance that the money should have been disbursed since it was pass through grant money. These signatures will ratify the amount sent to CCAYEC, rather than in digital form on BS&A software.


Ike Skelton, Presiding Commissioner

Feb. 4, 2025


James Gohagan, 1st District Commissioner

Feb. 4, 2025


Steve Dougan, 2nd District Commissioner

Feb. 4, 2025

Accounting Policy/Procedures- meeting #1- first section- The commission read the current accounting policies manual to page 20. Discussion regarding revisions, sections to be removed, and updates occurred. Public comment was welcome during this time. There were no motions made.

Adjourn: With no further official business on the agenda, Commissioner Dougan made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Gohagan seconded the motion. The motion passed by vote: Commissioner Dougan (aye) and Commissioner Gohagan (aye). Session closed at 11:49 A.M.

Ordered that the Commission adjourn until further notice.

Fke Skelton, Presiding Commissioner

Jordan Stanton, Admin. Assistant