

**CAMDEN COUNTY WASTEWATER DEPARTMENT
ON-SITE SEWAGE DISPOSAL SYSTEM
CONSTRUCTION PERMIT APPLICATION
1 COURT CIRCLE SUITE 12, CAMDENTON, MO 65020**

PERMIT NUMBER _____

INTRODUCTION

Thank you for contacting us concerning plans for your on-site sewage disposal system. As you may know, the Camden County Wastewater Department is required by law to regulate the design, construction and operation of on-site sewage disposal system.

Enclosed is a packet containing forms and instructions to help you apply for a permit and to select an on-site sewage disposal system that will comply with the regulations. Construction of your on-site sewage disposal system may not begin until a permit has been issued. To expedite this process, please follow these steps:

1. Contact an on-site sewage disposal system contractor. A registered contractor will be able to assist you with this process and is highly recommended. However, the services of a certified person to conduct a soil morphology test will be required. The contractor should be able to help you select a system to suit your needs, and will help you fill out the forms. You may also consult with your Camden County Wastewater Department.
2. Fill in the "On-Site Sewage Disposal System Construction Permit Fee" form and submit it, along with the **\$150.00** fee, to the address on the form.
3. Use the "On-Site Sewage Permit Instructions and Check Off" form to ensure that all of the required information has been gathered. Then, submit the completed forms and all necessary drawings and plans to this office.
4. Upon receipt of the completed application packet, a Wastewater representative will schedule a site visit. If the results of the site visit and plan review are satisfactory and the permit fee received, the permit will be issued and construction may begin, providing there are no variances being applied for. If variances are requested, the permit application will go in front of our variance board, which meet every 2nd & 4th Wednesday of the month.

Enclosed in this packet you will find the following items:

1. The Permit Application form.
2. The Instruction and check-off form.
3. A registered installer list, soil scientist list and an engineer list.

If you or your contractor needs additional information, or if we can help you with this in any way, please feel free to contact our office at (573) 317-3810 or email wastewater@camdencountymo.gov.

****INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT****

CAMDEN COUNTY WASTEWATER DEPT. ON-SITE SEWAGE DISPOSAL SYSTEM CONSTRUCTION PERMIT APPLICATION				OFFICE USE ONLY		
1. Property Owner Name (Last, First MI)				APPROVED YES [] NO [] DATE		
				PERMIT NUMBER		
2. Site Address (911/ENS)				DATE ISSUED		EXPIRATION DATE
				SIGNATURE		
City	County	Zip Code	Subdivision	Lot #		
Email:						
Parcel ID #						
Directions to Site:						
3. Mailing Address (if different from above)			Day Phone Number	Night Phone Number		
			() -	() -		
City			State	Zip Code		
4. System Is: New Construction [] Replacement System [] Repair System []						
5. System Serves:		Residence []		Business []		
Single Family []	No. Bedrooms	No. Occupants	Food Service []	Daily Sewage Flow (120 gallons per day/bedroom)		
Multi-Family []			Lodging []			
Vacation Rental []			Other (specify):			
6. Water Supply (Name)		Public []	Private []			
Type Supply: Bored well [] Dug well [] Driven well [] Drilled well []						
Other (specify):						
7. Lot	Size	# Acres #square feet	Slope	Indicate direction of slope on Site Layout		
8. Soil Information			<i>Include soil scientist/Evaluator report with the application</i>			
Soil Morphology []	Soil Type	Soil Texture	% Clay	Application Rate		
9. Name of Soil Scientist/Evaluator						
Address			Phone Number () -			
City			State	Zip Code		

10. Proposed System Complete information only for the system you plan to construct.

A. <input type="checkbox"/> Waste Stabilization Pond	Native Soil <input type="checkbox"/> Artificial liner <input type="checkbox"/> Bentonite Clay <input type="checkbox"/> Clay from another source <input type="checkbox"/> Type of equipment used to compact soil: _____
Dimensions length x width or diameter Total Water Surface Area square feet Working Depth	

Indicate location of discharge pipe, fence, gate, and all set back distances on Site Layout.

<p style="text-align: center;"><u>Sewage Tank & Pump Tank</u></p> Manufacturer _____ Material _____ Liquid Capacity(gallons) _____ Septic <input type="checkbox"/> Aerated <input type="checkbox"/> NSF Class I <input type="checkbox"/> Distance from: Public Well _____ Private Well _____ Neighbors Well _____ Bldg foundation _____ Property Lines _____ Lake _____	<p style="text-align: center;"><u>Absorption Field</u></p> Serial Dist (Land Block) <input type="checkbox"/> Flat Lot Layout <input type="checkbox"/> Total Absorption Area _____ No. of Trenches _____ Trench Width _____ Trench Depth _____ Distances from: Private Well _____ Public Well _____ Neighbors Well _____ Bldg Foundation _____ Property Lines _____ Stream, river, pond or lake _____ Neighboring Absorption System _____ Water Lines _____
<p>Pump Tank <input type="checkbox"/> _____ gallons</p> Distance from: Public Well _____ Private Well _____ Neighbors Well _____ Bldg Foundation _____ Property Lines _____ Lake _____	

Show location of house, tank, absorption field, wells, water lines, bodies of water, geological features, easements, and all setback distances on the Site Layout.

<u>Alternative System</u> <input type="checkbox"/>	<u>Conventional System</u> <input type="checkbox"/>	<u>Advanced Treatment Unit</u> <input type="checkbox"/>
Drip Irrigation System <input type="checkbox"/>	Chamber System <input type="checkbox"/>	Advantex <input type="checkbox"/>
Low Pressure Pipe <input type="checkbox"/>	EZ Flow <input type="checkbox"/>	ECOPOD <input type="checkbox"/>
Recirculating Sand Filter <input type="checkbox"/>	Pipe and Gravel <input type="checkbox"/>	Micro Fast <input type="checkbox"/>
	Presby <input type="checkbox"/>	UV Disinfection <input type="checkbox"/>

Include supporting data, calculations, and drawings, with the packet.

11. Registered Installer Info	Email: _____	Installer ID # _____
Name _____ Phone Number () - _____		
Address _____		
City _____	State _____	Zip Code _____

All information contained in and with this application packet is true and accurate to the best of my knowledge.

12. Signature of Owner or Agent _____	Date _____
---------------------------------------	------------

13. Site Layout

1. Show property lines and dimensions to reflect the shape and size of the property.	
2. Diagram proposed system. Show appropriate elevations to indicate proper fall for system. System must be staked on the property for the Site Evaluation.	Show percent slope on diagram. Show cross section of system on slope. Slope Diagram
3. Show distances to house, well, water lines, property lines, geological features such as sinkholes, rock outcrops, lakes, ponds, streams, rivers, etc.	
4. Show distances to neighbors wells, homes, and sewage disposal systems.	
5. Show locations of all percolation test holes or soil morphology test pits. Holes must be flagged on the property for site evaluation.	
6. Show fence location around waste stabilization pond.	
7. Use the slope diagram to show percent of slope. Use arrows on the Site Layout to indicate the direction of slope.	
8. Indicate any known easements that exist for utilities, roads, private driveways, or other easements.	